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UNITED STATES COURTS

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WASHINGTON, D.C. 20544

Bankruptcy Court  
Administration Division

March 23, 2004

MEMORANDUM TO CLERKS, UNITED STATES BANKRUPTCY COURTS

SUBJECT: Modifications to Official Bankruptcy Form 10, Proof of Claim  
**(INFORMATION)**

As indicated in Director Mecham's memorandum of March 5, 2004, (Automatic Adjustment of Certain Dollar Amounts in the Bankruptcy Code and Official Bankruptcy Forms), automatic adjustments to the dollar amounts stated in various provisions of the Bankruptcy Code will become effective on April 1, 2004. Official Form 10, Proof of Claim, will be amended to reflect affected dollar amounts, and will apply to cases filed on or after that date.

The Bankruptcy Noticing Center (BNC) has been notified and has made appropriate changes to each court's forms library that is using a BNC-stored version of the proof of claim. The specific changes are limited to section 7, Unsecured Priority Claim, and are as follows:

- S Wages, salaries, or commissions. Claim limit increased from \$4,650 to \$4,925.
- S Deposits toward purchase, lease, or rental of property or services. Claim limit increased from \$2,100 to \$2,225.

For courts that are currently using or, prior to April 1, will convert to a BNC-stored template of Official Form 10, the dollar adjustments will be reflected in all claim forms produced and mailed through the BNC starting with the court's April 1 notice data transmission. The changes to the Official Form 10 template are included in CM/ECF Version 2.4, which will be released March on March 30. If a court is using a locally maintained template, the changes should be made to be in effect for cases filed on or after April 1, 2004.

A copy of the first page of the revised proof of claim is attached.

For additional information about BNC-stored forms, contact Marianne Redman or Gary McCaffrey on (202) 502-1540. Questions concerning the content of official bankruptcy forms should be directed to the Bankruptcy Judges Division on (202) 502-1900.

A handwritten signature in black ink that reads "Glen K. Palman". The signature is written in a cursive, flowing style.

Glen K. Palman

Attachment

MRedman/GMcCaffrey

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Frank Szczebak